

Personal data are processed by the European Investment Fund ("EIF" or "**Controller**") in accordance with Regulation (EU) 2018/1725 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, as such regulation may be amended from time to time.

1. **Legal Basis**

Prior consent of the data subject according to Regulation (EU) 2018/1725 (Article 5.d).

2. **Data Subjects**

Members of the Audit Board.

3. **Purpose**

In the course of the mandate of a member of the Audit Board, each member shall be required to evidence their approval, with their signature, of certain reports and, when holding the position of Chair of the Audit Board, their approval of the minutes of Audit Board meetings.

For practical purposes, when physical/wet ink signatures are difficult to obtain, and in agreement with the Audit Board members, an electronic (scanned) sample of each individual's signature specimen is stored by the GBU. Subject to explicit authorisation from the individual on a case-by-case basis, their signature may be used for the electronic signature of official documents in the remit of the Audit Board.

4. **Data Categories**

Individual's signature specimen.

5. **Data Recipients**

The signature specimens are accessible by staff in the Governing Bodies Unit and the assistant of Corporate and Institutional Affairs.

Documents containing the Audit Board members' signatures may be made available on the Audit Board Portal, in which case these documents are accessible to other Portal users.

6. **Data Retention Period**

The individual's signature specimen is deleted immediately upon them leaving their position on the Audit Board or upon individual request of the respective Audit Board member.

7. **Rights of Data Subject**

- Data Subjects have the right to obtain from the controller confirmation as to whether or not their personal data concerning are being processed, and, where that is the case, access their personal data by contacting the Controller (info@eif.org) or through the EIF DPO (dpo@eif.org) and they will receive a response without undue delay (**right of access**);
- Data Subjects have the right to obtain from the controller without undue delay the rectification of any inaccurate personal data concerning them (**right to rectification**).
- Data Subjects have the right to obtain from the controller the erasure of their personal data when they are no longer necessary in relation to the purposes for which they were collected (**right to erasure**);
- Data Subjects have the right to obtain from the controller restriction of processing when (i) they contest the accuracy of their personal data, (ii) the processing is unlawful, (iii) the controller no longer needs the personal data for the purposes of the processing or (iv) they have objected to processing, pending the verification whether the legitimate grounds of the controller override theirs (**right to restriction of processing**);

- Data Subjects have the **right to object**, on grounds relating to their particular situation, when the processing of personal data is unlawful;
- Data Subjects have the right to receive from the controller their personal data in a structured, commonly used and machine-readable format and transmit those data to another controller without hindrance from the controller to which the personal data have been provided (**right to data portability**);
- Data Subjects have the **right to withdraw their consent** at any time. The withdrawal of consent shall not affect the lawfulness of processing based on consent before its withdrawal
- Data Subjects may lodge a complaint to the European Data Protection Supervisor (www.edps.europa.eu) at any time (**right to lodge a complaint**).