

Data Protection Statement

Processing personal information of the members and alternate members of the Board of Directors and Audit Board

4 September 2020

Personal data are processed by the European Investment Fund ("EIF" or "**Controller**") in accordance with Regulation (EU) 2018/1725 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, as such regulation may be amended from time to time.

1. Legal Basis

EIF Statutes, EIF Rules of Procedure, Audit Board Charter, Policy for the remuneration of members and alternate members of the Board of Directors, Policy for the remuneration of Audit Board members. Where applicable, prior consent of the data subject according to Regulation (EU) 2018/1725 (Article 5.d).

2. Data Subjects

Members and alternate members of the Board of Directors and Audit Board.

3. Purpose

Publication of information regarding the members of the EIF's governing bodies on the EIF website and dedicated Portals, facilitating the decision-making of the EIF's governing bodies, administering access to information and processing of remuneration and expenses

4. Data Categories

- CVs containing personal and professional details as disclosed by the individual
- Individual's name / title / organisation / email / telephone / signature / bank account

5. Data Recipients

- As a general rule, the above-mentioned personal information is accessible to GBU staff for day to day administration of the EIF's governing bodies and for audit purposes.
- Accounting details for expenses processing are disclosed to Financial Control.
- Contact details for access administration are disclosed to EIB Identity and Access Management.
- Data authorised by the data subjects for publication on the Portals is accessible to other Portal users.
- Data authorised by the data subjects for publication on the EIF website is publicly available.

6. Data Retention Period

- Data made available on the Portals and the EIB website is removed with immediate effect following the member's departure from office.
- Personal declarations concerning access to information and remuneration shall be retained for audit purposes for a period of up to 10 years following the member's departure from office.
- CVs provided in nomination letters or annexed to General Meeting proposals shall be retained for corporate archiving purposes for a period of up to 15 years following the member's departure from office.
- Signed Codes of Conduct shall be retained for legal and corporate archiving purposes for a period of up to 15 years following the member's departure from office.

7. Rights of Data Subject

- Data Subjects have the right to obtain from the controller confirmation as to whether or not their personal data concerning are being processed, and, where that is the case, access their personal data by contacting the Controller (info@eif.org) or through the EIF DPO (dpo@eif.org) and they will receive a response without undue delay (**right of access**);
- Data Subjects have the right to obtain from the controller without undue delay the rectification of any inaccurate personal data concerning them (**right to rectification**).
- Data Subjects have the right to obtain from the controller the erasure of their personal data when they are no longer necessary in relation to the purposes for which they were collected (**right to erasure**);
- Data Subjects have the right to obtain from the controller restriction of processing when (i) they contest the accuracy of their personal data, (ii) the processing is unlawful, (iii) the controller no longer needs the personal data for the purposes of the processing or (iv) they have objected to processing, pending the verification whether the legitimate grounds of the controller override theirs (**right to restriction of processing**);
- Data Subjects have the **right to object**, on grounds relating to their particular situation, when the processing of personal data is unlawful;
- Data Subjects have the right to receive from the controller their personal data in a structured, commonly used and machine-readable format and transmit those data to another controller without hindrance from the controller to which the personal data have been provided (**right to data portability**);
- Data Subjects may lodge a complaint to the European Data Protection Supervisor (www.edps.europa.eu) at any time (**right to lodge a complaint**).